



## **Guidelines for Requesting Access to Information/Data from ANZICS CORE**

**Adult Patient Database (APD)  
Critical Care Resources (CCR) Registry  
Australia and New Zealand Paediatric Intensive Care Registry (ANZPICR)  
Extra Corporeal Membrane Oxygenation (ECMO) Dataset  
Central Line Associated Blood Stream Infection (CLABSI) Registry**

*Version 2.4 – June 2024*

### **Preamble**

The Australian and New Zealand Intensive Care Society (ANZICS) Centre for Outcome and Resource Evaluation (CORE) is a bi-national peer review and quality assurance program which has provided audit and analysis of the performance of Australian and New Zealand Intensive Care Units since 1992. This capability is uniquely provided by ANZICS, which offers an overview across Regional, State, Federal and International jurisdictions. As well as benchmarking performance in Intensive Care, these datasets also provide an invaluable resource for healthcare professionals. It enables resource planning, research and service delivery.

To find out more, visit <https://www.anzics.org/anzics-registries/>

### **The Application Process**

Applications must be made using this form and sent to [anzics.core@anzics.org](mailto:anzics.core@anzics.org) for Adult Patient Database (APD), Critical Care Resources (CCR) Registry, Extra Corporeal Membrane Oxygenation (ECMO) Dataset and Central Line Associated Blood Stream Infection (CLABSI) Registry requests, or to the ANZPICR Manager ([anzpic.data@anzics.org](mailto:anzpic.data@anzics.org)) for paediatric data requests. If you intend to use ANZICS CORE data towards a publication, you must specify this in your application and we will contact you with the ANZICS CORE Publication Policy.

### **Consultancy Fees**

Health Professionals and ANZICS members seeking information for research purposes will receive one hour free, with each hour thereafter billed at a standard rate to be determined by ANZICS CORE. (Health Professionals in this context are defined as Doctors or Nurses working in hospitals, conducting research). The ANZICS CORE manager should be contacted to discuss specific charges.

All fees are charged at the discretion of ANZICS CORE. Where fees are charged, costs are based on resources and time required to process requests. An estimate of cost and any variations will be given in writing based on the consultancy fees stated above. All fees and charges are payable prior to processing requests. A tax invoice will be issued.



All requests for information must be lodged on the prescribed application form attached below. While every effort is made to complete approved information requests in a timely manner, please note requests are subject to the resources available to ANZICS CORE at the time of that request.

ANZICS CORE reserves the right to refuse access to information held when the stated purpose of the request is inconsistent with the aims of the ANZICS CORE or contravenes ANZICS policies.

For APD, CCR, ECMO and CLABSI data, please forward all enquiries and written applications to:

**CORE Data Analyst**

ANZICS CORE  
Level 1, 101 High Street  
(Entry via 2 Porter Street)  
PO Box 41  
Prahran VIC 3181  
Tel: +613 9340 3458  
Email: [anzics.core@anzics.org](mailto:anzics.core@anzics.org)

For ANZPICR data, please forward all enquiries and written applications to:

**ANZPICR Manager**

ANZICS CORE  
Level 1, 101 High Street  
(Entry via 2 Porter Street)  
PO Box 41  
Prahran VIC 3181  
Tel: +61 3 9340 3406  
Email: [anzpic.data@anzics.org](mailto:anzpic.data@anzics.org)



## ANZICS CORE Information/Data Request Form

Name of Individual(s) Requesting Data: \_\_\_\_\_

Organisation: \_\_\_\_\_

Position/Title: \_\_\_\_\_

Postal Address: \_\_\_\_\_

\_\_\_\_\_

City/Town: \_\_\_\_\_ State: \_\_\_\_\_ Post Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Financial ANZICS Member: Yes / No

Non-ANZICS Member associated with a current contributing ICU: Yes / No

Name of Unit: \_\_\_\_\_

### Why do you want this information?

Research Purposes (Enclose an outline of proposed research if insufficient space below)

Mailing List

Seminar / Meeting Promotion (Please specify)

Advertising / Product Promotion (Enclose a sample kit)

Other: \_\_\_\_\_

Title of research question/theme/project:

\_\_\_\_\_

Please describe the research question/theme:

\_\_\_\_\_

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**Specifically, what information do you require from ANZICS CORE? Please provide as much detail as possible.** (Attach separate document if space not sufficient)

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**How will this information be used?**

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**Will the data be used in a publication (including manuscripts, abstracts)?** Yes / No

**Will the data be used in a presentation (including conference or education)?** Yes / No

If you intend to publish work based on the data provided by ANZICS CORE:

- You must comply with the ANZICS CORE Publication Policy in order for your request to proceed. ANZICS CORE must be recognized in any subsequent publication as per the Publication Policy. This includes (but is not limited to) manuscripts, abstracts and presentations. All contributing units whose data have been used in the analysis must be acknowledged in any publications as per the publication policy.
- Prior to submitting for publication, the work must be reviewed by the Research and Publication Working Group, Paediatric Study Group or if data requested is sourced from a group other than from Australia and New Zealand the clinical leads of the relevant groups will also review any proposed publications.
- Ethics committee approval is required for all intended scientific publications in peer reviewed journals. This should be sought by the primary author or person in charge of the project from their local institution. Further information is provided in the Publication Policy.
- You consent to the name of the lead researcher being listed on a publicly available list of current and past data requests.

The following undertaking is required to be completed before a request can be considered. Depending on the extent and nature of the data requested a more formal confidentiality agreement will be required.

**Undertaking:**

I, \_\_\_\_\_, undertake that I will:

- Use this data only for the reasons stated in the application above and will not extend the analysis beyond the purposes outlined in the application without prior consent of ANZICS CORE
- Not provide this data to any persons nor other parties (including hospital, government, commercial bodies) unless expressly detailed in the above application
- Ensure management of the data complies with privacy legislation principles
- Appropriately acknowledge the involvement of CORE and the contributing units in any works resulting from this data request.

I confirm that I have read the terms and conditions of the ANZICS CORE Publication Policy and agree to follow them as outlined.

**Please list your co-investigators if relevant**

**Name:**

**Project lead signature:**

**Date:**

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