

NON-DEVELOPMENT ACTIVITY POLICY

1. Introduction

The Australian and New Zealand Intensive Care Society (ANZICS) is committed to ensuring that it accurately represents its activities to the people ANZICS works with, its members and the public. This policy provides a framework delineating overseas aid and development from overseas non-development and domestic (Australian and New Zealand) objectives and activities in order to ensure that funds and other resources that are designated towards the purpose of overseas aid and development, funds designated for overseas non-development (e.g. disaster relief efforts) and funds intended for domestic activities will be used only for their designated purposes.

This policy addresses ANZICS ACFID compliance obligations when communicating with or soliciting donations from private donors and the public, including fundraising for restricted and unrestricted purposes from aid agencies, sponsors and supporters, and fundraising from the general public.

This policy addresses compliance obligations relating to Principle B.1.5 of the ACFID Code of Conduct.

2. Purpose

This policy reflects our accountability to all stakeholders to build trusting relationships with honesty and transparency. This purpose of this policy is to guide ANZICS and its partners in making a clear separation between overseas aid and development, overseas non-development and domestic objectives and activities.

ANZICS Global Intensive Care Initiative (GICI) development programs are dedicated to collaborating with international partners to implement development activities to enhance their knowledge, skills and capabilities to strengthen local health systems.

ANZICS is committed to ensuring that all funds and other resources designated for the purpose of aid and development are strictly used for this purpose. ANZICS is an apolitical and non-denominational organisation and does not engage in or support non-development activities related to religious, partisan political or welfare (excepting humanitarian disaster relief) objectives overseas or in Australia and New Zealand.

3. Scope

This policy is intended to apply to all ANZICS personnel engaged to perform any part of a global health-related activity, including:

- Members working as part of an ANZICS project, programme or activity
- Staff
- Contractors/consultants
- Program volunteers
- Program sub-contractors
- ANZICS local partners and implementing organisations
- ANZICS Committee members

4. Background

ANZICS is a bi-national, member-based, non-for-profit organisation serviced by volunteer committees and special interest groups supporting diverse service portfolios to advance intensive care practice. ANZICS works closely with key decision-makers in the healthcare sector and provides professional advocacy for the ICU sector providing timely, accurate and trusted advice.

ANZICS vision is to lead *excellence in intensive care practice*. This vision serves ANZICS mission; *to achieve the best possible outcomes for patients and their families*.

ANZICS is committed to upholding the highest standards of integrity and transparency in all its activities. Recognising the importance of distinguishing between overseas development and non-development efforts, as well as domestic (Australia and New Zealand) activities, this policy aims to ensure that resources designated for development activities are utilised solely for their intended purposes. ANZICS development initiatives, domestically and overseas contribute effectively to the strengthening and sustainability of local health systems, free from influences related to welfare, religious, or partisan political objectives.

In some instances, ANZICS will partner with local faith-based organisations on the basis that their delivery is without evangelising, proselytising, or making participation conditional on conversion or adherence to a particular religious denomination.

This also applies to advocacy organisations on occasion on the basis that their activities are not in support of a political party or candidate.

5. Definitions

Development Activities	Activities that are delivered to increase the development capacity of partners and to contribute to the strengthening and sustainability of local health systems in line with national health plans.
Non-Development Activities	Activities that are delivered to further welfare, religious and/or partisan political objectives, and do not directly contribute to the improvement of health systems or the capacity building of local partners.

Welfare Activities	<p>Programs or services that provide direct assistance without a focus on long-term capacity building or sustainability, such as providing food, clothing, or shelter without associated development goals.</p> <p>Welfare activities relevant to the work of ANZICS might include disaster relief efforts or provision of intensive care support to post-operative patients receiving cardiac and other complex surgical procedures not directly locally available but often provided by Governmental or NGO support to partner countries. These can be considered humanitarian activities for the purpose of these definitions.</p>
Religious Activities	<p>Actions that promote or support religious doctrines, rituals, or practices, including evangelisation or activities aimed at converting individuals to a particular faith.</p>
Partisan Political Activities	<p>Initiatives that support or promote political parties, candidates, or partisan political objectives, including campaigning, lobbying, or any activity aimed at influencing political outcomes in favour of a specific party or ideology.</p>
Humanitarian Activities	<p>ANZICS recognises and will empower the role of local actors and leaders in humanitarian responses. Wherever possible, programming and resources are determined at the discretion of national and regional partners, particularly national clinicians and hospitals who identify their own needs for ANZICS assistance. When responding to humanitarian emergencies, ANZICS will adhere to the principles of humanity, impartiality, independence, and neutrality as defined in the Core Humanitarian Standard on Quality and Accountability (CHS).</p>

6. Compliance

ANZICS is committed to ensuring strict adherence with the ACFID Code of Conduct Compliance Indicator 7.3.2. which demonstrates the separation of development and non-development activities.

The separation of development activities from non-development activities will apply in each of the following areas:

- Programming
- Expenditure reporting
- Communications
- Partners

This requirement is extended to partners through Memorandum of Understandings, contracts, agreements or similar documents.

7. Guiding Principles

- 7.1 ANZICS is a not-for-profit organisation and has no political or religious affiliations
- 7.2 ANZICS ensures accurate representation of its activities to the people it works with, members and the public
- 7.3 ANZICS is committed to using aid and development funds for the development purposes for which they are intended
- 7.4 ANZICS does not engage in non-development activities whose objectives include the promotion of religious adherence, or partisan political goals
- 7.5 ANZICS may, in partnership with Governments or NGOs, support overseas and domestic humanitarian and non-development activities related to welfare in the immediate aftermath of natural disasters and also in the provision of specialist post-operative surgical services such as paediatric or cardiac surgery not otherwise available to a local population. Where such activities are undertaken there will be no utilisation of funds not specifically designated for such humanitarian purposes.
- 7.6 ANZICS program activities, conducted in partnership with local entities, adhere to the ANZICS values and Code of Conduct Policy, aiming to benefit local communities without discrimination
- 7.7 ANZICS is committed to the development of sustainable local healthcare systems through capacity building partnerships with local organisations worldwide
- 7.8 ANZICS is committed to building local capacity and confidence, whilst optimising sustainability in all program activities

8. Control procedures

ANZICS, along with its partners, ensures the ability to differentiate between development and non-development activities and communicates this distinction appropriately to stakeholders, donors, and the public.

- 8.1 Separation of development and humanitarian and non-development in programs and projects
 - 8.1.1 The ANZICS team will evaluate all project proposals to ascertain the presence of non-development components.
 - 8.1.2 Appraisers will document any identified issues, ensuring they are addressed to meet the policy requirements before project approval.
 - 8.1.3 Appraisers will also document project aspects requiring close monitoring throughout its duration to ensure adherence to this policy.
 - 8.1.4 During partner capacity assessments, signatories will assess if partners are involved in non-development activities and outline strategies for their separate management and accountability alongside aid and development activities.
 - 8.1.5 Any identified non-development components within projects will be managed, reported, and accounted for separately from aid and development activities.
 - 8.1.6 In-country project monitoring will encompass the oversight of segregating non-development activities from development and humanitarian efforts as part of the project's monitoring, learning, and evaluation endeavours.

8.2 Separation of development and humanitarian and non-development in communications

- 8.2.1 Articles authored by overseas project partners or photographs provided by partners for reporting materials undergo review if necessary to ensure clear differentiation between development, humanitarian, and non-development activities
- 8.2.2 Prior to publication, communication materials undergo review as necessary to guarantee the segregation of reporting and fundraising efforts for development, humanitarian, and non-development activities.

8.3 Extending the separation of development and humanitarian and non-development activities to partners

- 8.3.1 Communication with new partners will state ANZICS position on support for non-development activity.
- 8.3.2 ANZICS partners will receive a copy of this policy, if requested
- 8.3.3 The partner agreement Memorandum of Understanding (MoU) or equivalent will include clear definitions of development and humanitarian activity and non-development activity.
- 8.3.4 The partner agreement (MoU or equivalent) will require the partner to agree that ANZICS funds designated for development and humanitarian purposes will not be used to fund any non-development activity.
- 8.3.5 Ongoing dialogue between ANZICS and its partners will reinforce the definitions of development and humanitarian and non-development activity and the need for a separation between development and humanitarian and non-development activity.

9. Reporting

Breaches, or suspected breaches, of this policy must be reported to the ANZICS General Manager, or ANZICS Executive.

10. Policy Implementation and review

ANZICS will review this policy on a regular basis, at least once every three years. Confirmation of internal compliance with this policy will be undertaken at least once annually. Introduction of the policy will be included in the induction process, to be read by all new staff

11. Resources

- ACFID code of Conduct and Good Practice Toolkit for Compliance Indicator 7.3.2
- ANZICS Code of Conduct
- ANZICS GICI Process for Monitoring Evaluation and Learning (PMEL)
- ACFID Code of Conduct: Definitions

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Drafted by	GICI Project Manager
Responsible Person	General Manager